

# Payroll Deduction Authorization

\_\_\_\_\_ Project Name \_\_\_\_\_

This is to authorize \_\_\_\_\_

to deduct from my check the following: \_\_\_\_\_

\_\_\_\_\_ Company Name \_\_\_\_\_

	<u>Payment of:</u>	<u>\$ Amount</u>	<u>Frequency of deduction *</u>			
1	Loan	_____	O	W	B	Other
2	Retirement	_____	O	W	B	Other
3	Advance	_____	O	W	B	Other
4	Savings	_____	O	W	B	Other
5	Savings Bonds	_____	O	W	B	Other
6	Uniforms	_____	O	W	B	Other
7	Dependent Medical	_____	O	W	B	Other
8	Dependent Dental	_____	O	W	B	Other
9	Child Support	_____	O	W	B	Other
10	Insurance Premiums	_____	O	W	B	Other
11	Union Dues	_____	O	W	B	Other
12	Profit Sharing	_____	O	W	B	Other
13	Donations	_____	O	W	B	Other
14	Other (explain)	_____	O	W	B	Other
15	Other (explain)	_____	O	W	B	Other
16	Other (explain)	_____	O	W	B	Other

Date: \_\_\_\_\_

Employee Signature: \_\_\_\_\_

Printed or Typed Name: \_\_\_\_\_

\* O = one time deduction  
 W= weekly deduction  
 B= bi-weekly